

**PRIVACY POLICY and COOKIES on the PROCESSING OF PERSONAL DATA**

**of users / visitors who consult the website of Sfera S.r.l. pursuant to article 13 of Regulation (EU) 2016/679 (GDPR)**

**PRIVACY DISCLAIMER**

This information is intended to describe the management methods of this site, with reference to the processing of personal data of users / visitors who consult it.

This is an information that is provided pursuant to art. 13 of Regulation (EU) 2016/679 to those who connect to the Sfera S.r.l website and use the related web services starting from the address [www.sfera.bio](http://www.sfera.bio)

The information is provided only for the aforementioned site and its internal pages, not for other websites that may be consulted by the user through special hypertext links referring to external resources.

The site [www.sfera.bio](http://www.sfera.bio) is owned by Sfera S.r.l. current in Lodi Via Nino dall'Oro 6 and managed by her.

Sfera S.r.l guarantees compliance with the legislation on the protection of personal data.

Users / visitors must carefully read this Privacy Policy before submitting any type of personal information and / or filling out any electronic form on the site.

**Type of data processed and purpose of the processing**

**A) Navigation data**

The computer systems and software procedures used to operate this site acquire, in normal operation, some personal data which are then implicitly transmitted in the use of Internet communication protocols.

This is information that is not collected to be associated with identified interested parties, but which by their very nature could, through processing and association with data held by third parties, allow users to be identified.

This category of data includes the IP addresses or domain names of the computers used by users who connect to the site, the URI (Uniform Resource Identifier) addresses of the requested resources, the time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server (successful, error, etc.) and other parameters relating to the operating system and the user's computer environment. These data are used for the sole purpose of obtaining anonymous statistical information on the use of the site and to check its correct functioning and are deleted immediately after processing.

The data could be used by the Judicial Authority to ascertain responsibility in case of hypothetical computer crimes against the site: except for this possibility, the data on web contacts do not persist for more than seven days and are deleted immediately after the their aggregation.

**B) Data provided voluntarily by users / visitors**

If users / visitors, connecting to this site, optionally, explicitly and voluntarily send their personal data to access certain services, fill in electronic forms or to make requests via e-mail, this involves the acquisition by Sfera S.r.l. the contact address of the sender and / or any other personal data contained in the communications, which will be processed exclusively to respond to the request, or for the provision of the service requested by the user.

**Methods of processing**

Any personal data acquired through the website are processed with automated tools for the time strictly necessary to achieve the purposes for which they were collected. Specific security measures are observed to prevent data loss, illicit or incorrect use and unauthorized access.

### **Place of data processing**

The processing of data connected to the web services of the site indicated above takes place at the registered office of the Data Controller Sfera S.r.l. in Lodi Via Nino dall'Oro n. 6 and are only handled by the Company's technical staff in charge of processing, or by any persons in charge of occasional maintenance operations. No data deriving from the web service is communicated or disseminated.

The personal data provided by users who submit requests to send information material are used for the sole purpose of performing the service or provision requested.

### **Holder of the treatment**

The owner of the processing of personal data is Sfera S.r.l. available at the following address: Via Nino dall'Oro n. 6 Lodi (LO) - 26900, Tel. +039 03711902141 - E-mail: [info@sfera.bio](mailto:info@sfera.bio)

### **Responsible for data protection**

The Data Protection Officer (DPO) is Sfera S.r.l. available at the following address: Via Nino dall'Oro n. 6 Lodi (LO) - 26900, Tel. +039 03711902141 - E-mail: [info@sfera.bio](mailto:info@sfera.bio)

### **Rights of interested parties**

The subjects to whom the personal data refer have the right, at any time, to obtain from Sfera S.r.l. access to personal data and the correction or cancellation of the same or the limitation of the processing that concerns them or to oppose the processing (Article 15 et seq. of the Regulation). Users have the right to request cancellation, transformation into anonymous form or blocking of data processed in violation of the law, as well as to oppose in any case, for legitimate reasons, to their processing.

Applications must be sent to the Data Controller at the addresses indicated above.

### **Right of complaint**

Interested parties who believe that the processing of personal data referring to them, carried out through this website, is in violation of the provisions of the Regulation, have the right to lodge a complaint with Sfera S.r.l., as required by art. 77 of the Regulation itself, or to take appropriate judicial offices (Article 79 of the Regulation).

### **COOKIES INFORMATION**

The Sfera S.r.l. website DOES NOT USE PROFILING COOKIES. FOR THIRD PARTY COOKIES AND TO KNOW THE INFORMATION READ THIS INFORMATION CAREFULLY.

Cookies are not used to transmit information of a personal nature, for user profiling, nor are the so-called c.d. persistent cookies of any kind, or systems for tracking users. The use of so-called session cookies (which are not stored permanently on the user's computer and disappear when the browser is closed) is strictly limited to the transmission of session identifiers (consisting of random numbers generated by the server) necessary to allow safe browsing and efficient site. The so-called Session cookies used on this site avoid the use of other IT techniques that are potentially detrimental to the confidentiality of users' browsing and do not allow the acquisition of the user's personal identification data. The storage of session cookies in terminals or browsers is under the user's control, where on the servers, at the end of the HTTP sessions,

information relating to cookies remains recorded in the service logs, with retention times not exceeding seven days. like other navigation data.

## **Cookies**

Cookies are small lines of text that websites visited by a user send to their browser. The browser stores information specific to the user's navigation and retransmits it to the same sites during his subsequent visits. Third-party cookies are set by foreign websites, due to the presence of elements that reside on servers other than that of the site visited. Cookies differ in terms of use.

## **Technical Cookies**

Technical cookies are used to "carry out the transmission of a communication over an electronic communications network, or to the extent strictly necessary for the provider of an information society service explicitly requested by the subscriber or user to provide this service" ( see Article 122, paragraph 1, of the Code). The activities carried out by technical cookies are strictly necessary for the use of the websites that contain them. For the installation of these cookies, the consent of the visitor user is not required but the site manager is obliged to provide the information pursuant to art. 13 of the Code.

## **Profiling Cookies**

Profiling cookies track the user's navigation and create a profile starting from his choices and his search habits. In this way, the user can receive personalized advertising messages in line with the preferences expressed while surfing the net. Profiling cookies can only be installed after the user has been informed of their presence and has consented to their use.

## **Analytical cookies**

Analytical cookies monitor the correct functioning of the website and perform a statistical analysis, collecting information anonymously. Analytical cookies are provided exclusively by third parties.

## **Third party sites present on the Sfera s.r.l. website**

THIRD PARTY SITES, PRESENT ON THE **SFERA S.R.L.** WEBSITE, ARE NOT COVERED BY THIS INFORMATION.

Sfera S.r.l. disclaims any responsibility regarding them and refers to the information on the related sites for the categories of cookies used and the processing of personal data:

Facebook - [Cookie Policy](#)

Twitter - [Cookie Policy](#)

LinkedIn - [Cookie Policy](#)

Youtube- [Cookie Policy](#)

Instagram- [Cookie Policy](#)

Google – [Cookie Policy](#)

For information and to disable analytical and profiling cookies provided by third parties, go to the site <http://www.youronlinechoices.com/it>

**Give consent on the Sfera S.r.l. website**

By closing or scrolling the page, clicking on a link or continuing to browse in any other way, the user consents to the use of cookies.

**Use of cookies through browser settings**

The user can manage cookie preferences from their browser. In this way it can prevent third parties from installing their cookies and can delete cookies installed in the past. For more information, the user / visitor can consult the following links:

- [Google Chrome](#)
- [Mozilla Firefox](#)
- [Safari](#)
- [Explorer](#)
- [Opera](#)

**Optional supply of data**

Apart from that specified for navigation data and cookies, users / visitors of the Sfera S.r.l. are free to provide their personal data. Failure to provide them may only result in the impossibility of obtaining the requested service.